



PORTLAND VA MEDICAL CENTER

Portland, Oregon Division
 Vancouver, Washington Division
 Community Based Outpatient Clinics
 Salem, OR Bend, OR
 Camp Rilea (Warrenton, OR)



NOTICE OF VACANCY

1. <u>Announcement Number</u> MP-10-0155-ML	2. <u>Title, Series, Grade, Salary</u> Painter (Finisher/Taper) (PD# 9266A) Series: 4102; Purchase & Hire \$31.76 per hour, fringe: 3%, fringe benefits: \$11.38	3. <u>Tour of Duty</u> 7am – 3:30pm M-F	4. <u>Duty Station</u> Facilities Management Division, Portland Division
5. <u>Type & Number of Vacancies</u> Temporary 1 Full-time position NTE 18 months	6. <u>Contact</u> Human Resources Assistant 503-273-5236	7. <u>Opening Date</u> 5/12/2010	8. <u>Closing Date</u> 5/18/2010

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Employees covered under the provision of the inter-agency Career Transition Plan (ICTAP) and Career Transition Assistance Plan (CTAP) (displaced VA Employees) eligibles will be given priority consideration for vacancies within the **local commuting area** for which they are well qualified. Applicants requesting this consideration must attach appropriate proof of the ICTAP eligibility with their application. Well qualified is defined as an applicant, without any further training, can perform the major duties of the position which include determining eligibility for program, processing requests, managing fund control points, and processing transactions.

Note: This position is based on project funding. Appointment may be terminated at any time based on funds availability.

MAJOR DUTIES:

This position is required to perform any of the accepted methods of the trade such as special finishing techniques. By using coating materials prepared in special and common ways, and by applying coating techniques to insure surfaces have a smooth texture and decorative appearance and meets thickness, levels and fire grade requirements. Determines methods, materials, devices and techniques for best finish required. Finishes must meet specified levels, thicknesses and meet fire code specifications. Prepares surfaces by smoothing with sandpaper, steel wool, filling, shaping and leveling with various types of pre-coating materials. Prepares coating materials by tinting, toning, matching, blending, and mixing different colors of colorants required by paint manufacturers. Coatings are applied by using brushes, rollers, spray guns and texture devices. Matches coatings to texture, thickness, and levels and to decorative requirements. Must have knowledge of various kinds of surfaces such as: non-skid floor coatings, street marking installations and roofing compounds. May be required to remove paint by sandblasting. As a carpenter, required to work on construction, alteration, repair and modification of structures such as: framework, doors, finishes, paneling, windows, rough furniture, interior and exterior trim, rafters, trusses and beams, where accuracy, spacing and fit are essential and appearance is important. Plan and complete projects from layouts to final assembly, working from blueprints, sketches and work orders. Mixes concrete and installs footings, curbs, walls and like construction. Lays and repairs floor coverings, counter tops and other similar items. Performs plastering on all types of backgrounds as well as repair patching of plaster and stucco surfaces. Has responsibility of planning the materials, tools and techniques of completing the work, with little or no advice. The supervisor checks work only to see that it meets accepted trade standards. All work and tool and machinery use will be done in a safe manner in accordance with VA and Medical Center guidelines as published. Performs preventative maintenance/inspections on tools and equipment and machinery related to trade. Carpentry skills required are using any of the accepted trade methods and techniques. Advanced mathematics to plan and compute more complex and exact projects with features such as arcs, tangents, and circles. Must know how to set up, adjust and adapt hand and power tools to accomplish more difficult tasks such as cutting bevels, rabbets, chamfers, dados, grooves and miter joints; lamination and bending; and fine-surfacing of materials. Must be able to sharpen saws, and saw blades, tools and accessories. Must have the ability to read, interpret and apply building plans, specifications, blueprints, sketches and building codes.

THIS POSITION IS EXCLUDED FROM THE BARGAINING UNIT

(Continued on next page)

QUALIFICATION REQUIREMENTS:

Eligibility: U.S. Office of Personnel Management Qualifications Standards for GS-4102 series applies and may be reviewed in the Human Resources Management Division office. There is no specific amount of experience and/or training required, but candidates must demonstrate via their experience or combination of experience/training that they possess the knowledge, skills, and abilities required for the position (see "Basis of Rating" below).

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to rating factors will result in applicant not being referred for the position:

1. Describe your experience with surface preparation and coating methods and techniques in the system, how to build up low surfaces, shape and level surfaces with resins, plastics and patching compounds and obtain smooth surfaces by using sandpaper, steel wool, abrasives, electric devices and treat surfaces by priming and undercoating for coating preparations.
2. Describe your experience and knowledge of how to apply materials so that surfaces meet and match textures, decorative, thickness and level requirements.
3. Describe your skills and knowledge in matching tinting, toning and blending coating materials and combining agents such as catalysts, drying agents and retardants with coating materials.
4. Describe your skills and knowledge on how to apply coating materials by using techniques for getting special effects, such as; smoothing out brush and roller marks, preventing drips, runs and skip spots.
5. Give an example of your working relationship with other trades, fitters, carpenters, labors etc.
6. Describe your work ethic.

CONDITIONS OF EMPLOYMENT:

- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future.
- Applicants without prior federal service will be appointed at step one of the grade.
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.
- A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reason an offer of employment may be denied.
- **A pre-employment physical examination will be required for an applicant who is tentatively selected.**
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.
- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC employees must submit:

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended.
4. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

Other VA Employees must submit:

1. [OF 612, Optional Application for Federal Employment](#) (attach additional sheets of paper if needed for additional job experience (in same format as application)), or Resume. (Please refer to [OF-510, Applying for a Federal Job](#) on the USA jobs website (<http://www.usajobs.opm.gov/>) for information on how to apply with a resume instead of OF-612)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended.
4. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
5. Latest SF-50, Notification of Personnel Action
6. Latest performance appraisal

Non VA Applicants must submit:

1. [OF 612, Optional Application for Federal Employment](#) (attach additional sheets of paper if needed for additional job

- experience (in same format as application)), or Resume. (Please refer to [OF-510, Applying for a Federal Job](#) on the USA jobs website (<http://www.usajobs.opm.gov/>) for information on how to apply with a resume instead of OF-612
2. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
 3. Veterans Preference:
 - a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
 - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
 - c. VA letter of service-connected disability rating dated 1991 or later.
 4. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
 5. Narrative statement relating to all of the KSAs. Candidates **must** submit a narrative statement on a separate page(s) with specific responses to all of the knowledge, skills, and abilities (KSAs) in this announcement. Failure to submit your narrative response to all of the KSAs will result in the applicant not being referred for the position.
 6. A copy of your college transcripts (Optional unless education is required).
 7. **ITCAP Applicants:** Submit proof by including a copy of the agency notice, most recent Performance Rating and most recent SF-50 indicating current position, grade, level, and duty station.

All application packets must be received in Human Resources by Close of Business (COB) on 5/17/2010.

Application forms may be obtained in Human Resources Office or on our internal website.

<http://vawww.portland.med.va.gov/Departments/CFO/HR/>

Applications may be mailed to:

Portland VA Medical Center, P4HRMS

Attn: MP-10-0155-ML

PO Box 1034

Portland, OR 97207

Or brought in person to:

Portland VA Medical Center

3710 SW US Veterans Hospital Rd

Building 16, Room 300

Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**