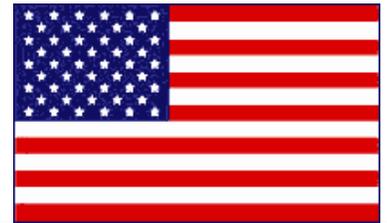




PORTLAND VA MEDICAL CENTER

Portland, Oregon Division
 Vancouver, Washington Division
 Community Based Outpatient Clinics
 Salem, OR Bend, OR
 Longview, WA Camp Rilea (Warrenton, OR)



NOTICE OF VACANCY *AMENDED 1/20/2010

1. <u>Announcement Number</u> MP-10-0055-TC	2. <u>Title, Series, Grade, Salary</u> Engineering Technician (PD# 20088) GS-0802-11 \$60,520-\$78,674 per annum (Based on Full-Time Employment)	3. <u>Tour of Duty</u> M-F 7AM-3:30PM	4. <u>Duty Station</u> Facilities Management Service, Portland Division
5. <u>Type & Number of Vacancies</u> Permanent 1 Full-time position	6. <u>Contact</u> Human Resources Assistant 503.273.5236	7. <u>Opening Date</u> 1/6/2010	8. <u>Closing Date</u> 1/27/2010

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees and permanent Title 38 Hybrid employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.

MAJOR DUTIES:

Prepares contract drawings and specifications for competitively bid construction and maintenance repair work at this VA Medical Center. Also prepares drawings for outpatient clinic (OPC) level projects. Duties include architectural design, mechanical and electrical design, fire sprinkler design, lighting design, plumbing, heating, air conditioning, ventilation design and asbestos abatement design. Prepares detailed cost estimates for competitively bid construction projects and maintenance and repair work. Serves as Contracting Officer's Technical Representative (COTR) on projects and inspects competitively bids construction and maintenance and repair projects to insure compliance with drawings and specifications. Works with General Contractor to resolve problems that arise due to error or differing site conditions. Coordinates all projects with using service, from conception to completion. Performs assessments in areas of maintenance and repair or remodeling to help determine the presence of asbestos. Reviews change order requests from contractors for accuracy and cost control, and negotiates when necessary. Assists consulting architects and engineers with design of competitively bid construction and maintenance and repair work. Provides existing as built drawings, field measurements, VA construction standards and VA construction specifications. Reviews preliminary design drawings and specifications for errors and omissions and technical soundness. Performs field measurements and gathers engineering data necessary for preparing construction drawings and specifications. Reviews shop drawings and submittals from contractors during construction of new structures or renovation of existing structures for compliance with specifications. Prepares construction progress reports and payment requests for contract construction projects. Maintains record drawings of all Station structures and grounds utilizing AutoCad programs. Makes necessary changes to keep drawings current as remodeling occurs. Record drawings are low priority and accomplished only as time allows. As required, assists in orientation of any temporary technician or draftsman when assigned to the project section. Assists with preparation of reports to VACO pertaining to all engineering matters.

THIS POSITION IS IN THE BARGAINING UNIT

*QUALIFICATION REQUIREMENTS:

Eligibility: U.S. Office of Personnel Management Qualifications Standards for GS-802 series applies and may be reviewed in the Human Resources Management Division office. Applicants must meet the basic requirements, specialized experience, and certification requirements as described below.

Basic Requirements:

Specialized Experience (GS-10 or equivalent and above): Examples of qualifying specialized experience include technical work in: drafting, surveying construction estimating, physical science, mathematics, aerospace, architecture, chemicals, electrical or mechanical systems, mining, petroleum, or nuclear systems.

Experience in a trade or craft may be credited as specialized experience when the work provided intensive knowledge of engineering principles, techniques, methods, and precedents. Examples are trade positions with substantial developmental, test, or design responsibilities such as:

(Continued on next page)

- Planner and estimator who analyzed designs for production purposes.
- Instrument maker or model maker who performed design or development work on devices fabricated.

CERTIFICATION: Engineering technicians may be certified by the National Institute for Certification in Engineering Technologies, an organization sponsored by the National Society of Professional Engineers. Certification by the Institute will be helpful as a measure of the technician's quality of experience.

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to rating factors will result in applicant not being referred for the position:

1. Skill in developing, producing, understanding and using plans, blueprints, models, and maps.
2. Ability to work with customers to assess needs, provide assistance, resolve problems, and to satisfy expectations.
3. Knowledge of, and experience in, architectural principles, including design and construction.
4. Knowledge of, and experience in, facility development principles, including space, project, and facility planning.
5. Knowledge of and experience in CAD computer systems for designing of but not limited to construction projects.

CONDITIONS OF EMPLOYMENT:

- Applicants without prior federal service will be appointed at step one of the grade
- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.
- If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must register with the Selective Service System, unless you meet certain exemptions.
- A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.
- Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.
- A pre-employment physical examination will be required for an applicant who is tentatively selected.
- A drug test may be required for an applicant who is tentatively selected.
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.
- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC Permanent Employees must submit:

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#) (due **02/3/2010**)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) (due **02/3/2010**) is optional but recommended. MPQ – Merit Promotion Questionnaire is optional but recommended if you have

qualifications pertaining to the position applied for but are not in your OPF

All application packets must be received in Human Resources by Close of Business (COB) on 1/27/2010 (except as noted above). Application forms may be obtained in Human Resources Office or on our external website <http://www.visn20.med.va.gov/Portland/mc/hr>

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: MP-10-0055-TC
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**