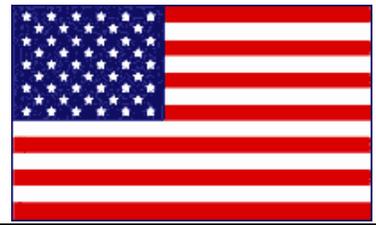




PORTLAND VA MEDICAL CENTER

*Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR Bend, OR
Camp Rilea (Warrenton, OR)*



NOTICE OF VACANCY **AMENDED**** 8/24/09 ****8/27/09****

1. <u>Announcement Number</u> <p style="text-align: center;">MP-09-0293-PP</p>	2. <u>Title, Series, Grade, Salary</u> <p style="text-align: center;">Industrial Hygienist (084650) GS-690-12 \$71,087 to \$92,409 per annum (Based on full-time employment)</p>	3. <u>Tour of Duty</u> <p style="text-align: center;">Days M-F</p>	4. <u>Duty Station</u> <p style="text-align: center;">Facilities Management Service, Portland Division</p>
5. <u>Type & Number of Vacancies</u> <p style="text-align: center;">Permanent 1 Full-time position</p>	6. <u>Contact</u> <p style="text-align: center;">Human Resources Assistant 503-273-5236</p>	7. <u>Opening Date</u> <p style="text-align: center;">8/24/2009</p>	8. <u>Closing Date</u> <p style="text-align: center;">9/14/2009</p>

***WHO MAY APPLY TO THIS ANNOUNCEMENT:**

- Career or career conditional employees and permanent Title 38 employees and permanent Title 38 Hybrid employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.

****MAJOR DUTIES:**

The incumbent will develop and monitor a comprehensive industrial hygiene program. Program will consist of environmental monitoring, record keeping, medical surveillance, personal protection equipment, waste disposal, etc. Provides technical advice in all relevant areas of industrial hygiene to VA personnel on a wide range of occupational health issues. Conducts industrial hygiene inspections of work sites to determine compliance with occupational health and safety standards, regulations and VA circulars. In addition, investigates accidents, which may include those involving fatalities and serious injury, investigates complaints of employees concerning work conditions, and prepares necessary reports and records. Designs, prepares and conducts employee training dealing with such subjects as proper use and storage of chemicals, ergonomics and employee right-to-know programs. Conducts walk-throughs to identify potential health hazards and makes analysis for presence of toxic chemicals. Conducts background reviews of service operations and of the characteristics of the work processes; i.e., chemical list, reviews applicable standards and requirements contained in VA circulars and applicable federal, state and local requirements. Recommends corrective measures to eliminate or reduce occupational health hazards. Accompanies OSHA, EPA or other occupational health and safety inspectors on inspections of VA facilities. Consults with RIH upon receipt of official inspection reports from OSHA, EPA, etc. Arranges for shipment of samples to laboratory for analysis and/or do limited analysis in-house. Reviews/initiates corrective actions to ensure hazard abatement has been accomplished. Will take the authority to act immediately on all eminent danger or life threatening situations. Responds to requests/complaints from VA management, employees and employee representatives concerning occupational health matters. Conducts employee seminars concerning items pertinent to the program. Incumbent will assist the Safety and Occupational Health Specialist as directed by supervisor. Areas of assistance may include: safety inspections and training; accident investigations; nursing home inspections and others. As Green Environmental Management Systems (GEMS) Coordinator, the incumbent is responsible for coordinating the efforts of Portland VA Medical Center staff involved with the GEMS, to ensure that the GEMS is developed and implemented in accordance with VHA and Medical Center policy and guidance. The GEMS Coordinator is further responsible for ensuring that the GEMS results in findings and conclusions that lead to continual improvement of environmental programs at the VA Medical Center. The GEMS Coordinator is responsible for applying environmental science and technology to demonstrate relationships between the operation of the Portland VA Medical Center with human health, ecosystems, environmental media and natural resources. The GEMS Coordinator serves as a technical expert and program management expert for all medical center GEMS Programs. As GEMS Coordinator, the incumbent plans, organizes, implements, oversees and provides technical assistance for projects to resolve environmental problems. Assignments include, but are not limited to, chemical inventory auditing; safe drinking water; treatment, storage and disposal of hazardous and nonhazardous solid waste; release of hazardous material/spill response; air pollution control; environmental media permitting; toxic substances; and regulatory oversight. The GEMS Coordinator provides technical expertise for the design, modification, operation and maintenance of VA Medical Center facilities and infrastructure to ensure compliance with environmental regulations. Specifically, the GEMS Coordinator is responsible for managing PVAMC environmental program(s).

THIS POSITION IS IN THE BARGAINING UNIT

(Continued on next page)

QUALIFICATION REQUIREMENTS:

Eligibility: U.S. Office of Personnel Management Qualification Standards Handbook for GS-690, Industrial Hygiene series apply and may be reviewed in the Human Resources Management Service office. Regulatory requirements such as "time-in-grade" and "time after competitive appointment" are applicable.

Basic Requirements:

A: Degree: industrial hygiene; or a branch of engineering, physical science, or life science that included 12 semester hours in chemistry, including organic chemistry, and 18 additional semester hours of courses in any combination of chemistry, physics, engineering, health physics, environmental health, biostatistics, biology, physiology, toxicology, epidemiology, or industrial hygiene. Courses in the history or teaching of chemistry are not acceptable

OR

B: Combination of education and experience--at least 12 semester hours of course work in chemistry, including organic chemistry, and 18 additional semester hours as specified in A above, plus appropriate experience or additional education.

Please submit a copy of your college transcripts with application packet.

Evaluation of Education: All science or engineering courses offered in fulfillment of the above requirements must be acceptable for credit toward the completion of a standard 4-year professional curriculum leading to a bachelor's degree in science or engineering at an accredited college or university.

Specialized Experience: One (1) year specialized experience equivalent to at least the next lower grade level in the normal line of progression for the occupation. Specialized experience is experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. Examples of specialized experience include experience in all of the following areas: the acquisition of quantitative and qualitative data, and the measurement of exposures for a variety of chemical, physical, and biological stresses; the analysis of the data acquired and the prediction of probable effects of exposures on the health and well-being of workers; and the selection and recommendation of appropriate controls, including management, medical, engineering, education or training, and personal protective equipment.

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to the rating factors may result in your application receiving a less than desirable rating.

1. Knowledge of environmental and industrial hygiene (occupational/environmental health) concepts, principles, and practices.
2. Knowledge to read and interpret risk assessment documents, reports, design documents, plans, and specifications to ensure compliance with applicable environmental and occupational health standards and regulations.
3. Knowledge of Federal OSHA, CDC, EPA, state/local, laws and regulations and ISO 14001 concepts related to Environmental Management Systems (EMS).
4. Knowledge of environmental engineering and environmental science concepts sufficient to work collaboratively with environmental engineers and scientists (e.g., biologist, chemists, hydrogeologists, soil waste managers, scientists), attorneys and environmental regulators.
5. Knowledge required in evaluating and applying new methods and equipment to the practice of industrial hygiene or environmental hygiene.
6. Ability to communicate orally and in technical writing to develop guidance documents.
7. Knowledge of the toxicology, health effects, human exposure pathways of contaminants; their chemical and physical properties, fate/transport mechanisms and modeling of contaminants in soil, water and air.

CONDITIONS OF EMPLOYMENT:

Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future

Applicants without prior federal service will be appointed at step one of the grade

Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.

A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.

Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to

employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

***HOW TO APPLY:**

Portland VAMC Permanent employees must submit:

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#) (due 9/21/09)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended. (due 9/21/09)
4. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

All application packets must be received in Human Resources by Close of Business (COB) on 9/14/09 (except as noted above). Application forms may be obtained in Human Resources Office or on our external website,

<http://www.visn20.med.va.gov/Portland/mc/hr>.

Applications may be mailed to:

Portland VA Medical Center, P4HRMS

Attn: MP-09-0293-PP

PO Box 1034

Portland, OR 97207

Or brought in person to:

Portland VA Medical Center

3710 SW US Veterans Hospital Rd

Building 16, Room 300

Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.
- Foreign Education: To receive credit for education completed outside the United States, you must show proof that the education has been submitted to a private organization that specializes in the interpretation of foreign educational credentials and such education has been deemed at least equivalent to that gained in conventional U.S. education programs.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**