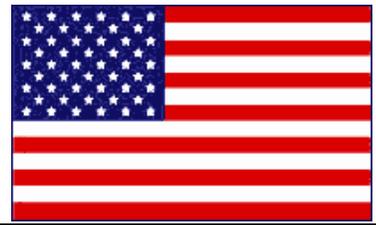




# PORTLAND VA MEDICAL CENTER

Portland, Oregon Division  
 Vancouver, Washington Division  
 Community Based Outpatient Clinics  
 Salem, OR Bend, OR  
 Camp Rilea (Warrenton, OR)



## **NOTICE OF VACANCY**

<b>1. <u>Announcement Number</u></b>  <p style="text-align: center;"><b>MP-09-0272-PP</b></p>	<b>2. <u>Title, Series, Grade, Salary</u></b>  <p style="text-align: center;"><b>Utility Systems Repair-Operator        (8040)        WL-4742-10        \$26.11 to \$30.46 per hour</b></p>	<b>3. <u>Tour of Duty</u></b>  <p style="text-align: center;"><b>Days        M-F</b></p>	<b>4. <u>Duty Station</u></b>  <p style="text-align: center;"><b>Facilities        Management        Service,        Portland Division</b></p>
<b>5. <u>Type &amp; Number of Vacancies</u></b>  <p style="text-align: center;"><b>Permanent        1 Full-time position</b></p>	<b>6. <u>Contact</u></b>  <p style="text-align: center;"><b>Human Resources Assistant        503-273-5236</b></p>	<b>7. <u>Opening Date</u></b>  <p style="text-align: center;"><b>8/4/2009</b></p>	<b>8. <u>Closing Date</u></b>  <p style="text-align: center;"><b>8/24/2009</b></p>

**WHO MAY APPLY TO THIS ANNOUNCEMENT:**

- Career or career conditional employees and permanent Title 38 employees and permanent Title 38 Hybrid employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.

**MAJOR DUTIES:**

The incumbent must be skilled above the WG-10 level at installing, operating and repairing new and existing high-pressure steam piping systems, pumps, expansion tanks, pressure regulating devices and other fittings necessary for the safe functioning of the system. Must understand where various components fit into the system and at what levels. Must be able to interpret building blueprints, shop drawings and do shop math required for piping layouts. Must be able to calibrate, repair and maintain such equipment as feed water level regulators; reducing valves; draft motors; linkage levers and rods. Must be knowledgeable in principles and theories of air conditioning and refrigeration, such as; heat transfer laws, refrigeration cycles, pressure temperature relationships, etc., to determine where the above mentioned systems are failing and how to effect corrective action. Must be able to use psychometric charts. Must be skilled and knowledgeable in balancing the very complex heating, ventilating, air conditioning and smoke control systems using computer control and, where necessary, making manual adjustments. Must be able to determine from various flow meters, gauges, charts and thermometers whether the equipment is meeting called for production in a safe, efficient manner. Requires determining the need for adding additional auxiliaries or another boiler to safely meet operational needs. Must know how to adjust controls to attain maximum combustion efficiency and understand the function of and operate all auxiliary equipment. Must be able to analyze boiler water to determine chemical levels and the amount of chemicals required to correct deficiencies in order to control steam drum and piping deterioration. must understand electrical theory and be skilled in safety procedures and in troubleshooting circuitry. Incumbent must be skilled in the use of a wide variety of tools and test equipment, including but not limited to the following: chemical reagents; pipettes; color slides; halide and electronic gas leak detectors; refrigerant gauge sets; electrical multimeters; micrometers; thrust indicators; levels; plumb bobs; powered tube cleaners; and other specialty tools of various trades. Leads 10 WG-10 Utility System Operator/Repairers/AC Mechanics and one WG-11 Utility System Repairer/Operator.

**THIS POSITION IS IN THE BARGAINING UNIT**

**QUALIFICATION REQUIREMENTS:**

**Eligibility:** U.S. Office of Personnel Management Qualifications Standards for WG-4742 GENERAL MAINTENANCE AND OPERATIONS WORK FAMILY series applies and may be reviewed in the Human Resources Management Division office. There is no specific amount of experience and/or training required, but candidates must demonstrate via their experience or combination of experience/training that they possess the knowledge, skills, and abilities required for the position (see "Basis of Rating" below).

**BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))**

***On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to rating factors will result in applicant not being referred for the position: (Applicants who clearly fail to meet the screen-out element will be rated ineligible without further review of their applications since this element measures the critical ability needed to successfully perform the duties of the job)***

1. Ability to lead a unit of HVAC and Energy Center personnel, (screen out element).
2. Describe your experience/ability to operate and maintain a complete utilities systems control plant.
3. Describe your experience with emergency response procedures within a medical center setting.
4. Describe your experience working in a teamwork environment.

(Continued on next page)

5. Describe your experience/ability to recognize and repair a variety of domestic and commercial refrigeration and air conditioning units and systems.

### **CONDITIONS OF EMPLOYMENT:**

Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future. Applicants without prior federal service will be appointed at step one of the grade.

Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.

Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.

A drug test may be required for an applicant who is tentatively selected.

A pre-employment physical examination will be required for an applicant who is tentatively selected.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

### **HOW TO APPLY:**

**Portland VAMC Permanent Employees must submit:**

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#) (due 8/21/2009)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional but recommended. (due 8/31/2009)
4. [OF 612, Optional Application for Federal Employment](#), Resume, and/or MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

**All application packets must be received in Human Resources by Close of Business (COB) on 8/24/2009 (except as noted above).** Application forms may be obtained in Human Resources Office or on our external website, <http://www.visn20.med.va.gov/Portland/mc/hr>.

*Applications may be mailed to:*

Portland VA Medical Center, P4HRMS

**Attn: MP-09-0272-PP**

PO Box 1034

Portland, OR 97207

*Or brought in person to:*

Portland VA Medical Center

3710 SW US Veterans Hospital Rd

Building 16, Room 300

Portland OR 97239

### **APPLICANT'S PLEASE NOTE:**

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

### **IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:**

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**