PORTLAND VA MEDICAL CENTER

Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR ***Bend, OR***
Camp Rilea (Warrenton, OR)

NOTICE OF VACANCY

1. Announcement Number	2. Title, Series, Grade, Salary	3. Tour of Duty	4. Duty Station
T38H-07-531-JB	**Dietitian FS** **GS-630-11** **$55,256 to $71,834 per annum** **(Based on full-time employment)**	**8:00am to 4:30pm M-F**	**Primary Care Division, Portland Division**
5. Type & Number of Vacancies	**6. Contact**	**7. Opening Date**	**8. Closing Date**
Permanent **1 Full-time position**	**Human Resources Assistant** **503-220-8262 x 57317**	**6/27/07**	**Until Filled** **1st consideration date 7/11/07**

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.
- Any US Citizen

MAJOR DUTIES:

The clinical dietitian is responsible for all aspects of nutritional care to patients in the outpatient setting. The dietitian serves as a specialist for care to the veteran population enrolled at or through the Portland VA Medical Center and its affiliated Community Based Outpatient Clinic (CBOC) locations. Incumbent is the nutrition expert on the multidisciplinary treatment teams consisting of physicians, nurse practitioners, physician assistants, nurses and dietitians. Responsible for primary comprehensive nutrition care of veteran beneficiaries, in addition, incumbent is an expert in the area of nutritional management of Primary Care patients having chronic medical conditions in which nutrition management has a primary impact in preventing exacerbation of medical conditions, particularly management of obesity. The nutrition care provided is complex in nature.

THIS POSITION IS IN THE BARGAINING UNIT

QUALIFICATION REQUIREMENTS:

Eligibility: Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix G20) for GS-630 series applies and may be reviewed in the Human Resources Management Service Office.

Basic Requirements:

- **Citizenship:** Citizen of the United States.
- **Education:** The individual must have earned a minimum of a bachelor's degree from a U.S. regionally accredited college or university, and fulfilled each of the following criteria:
  - Completed a didactic program in dietetics accredited by the Commission on Accreditation for Dietetics Education (CADE).
  - Completed a CADE accredited supervised practice program.
  - Passed a national examination administered by the Commission on Dietetic Registration (CDR), the credentialing branch of the American Dietetic Association (ADA).
- **Registration:**
  - All applicants must be registered with the CDR.
  - Non-registered applicants who otherwise meet the minimum requirements in the basic qualification standard may be appointed as a graduate dietitian under the authority of 38 U.S.C. § 7405 (a) (1) (D). Failure to obtain CDR registration during that period is justification for termination of the temporary appointment. This may result in termination of employment.
- **Loss of Credential:** An employee in this occupation who fails to obtain licensure/certification/registration within the required time frame, or who fails to maintain the required licensure/certification/registration must be removed from the occupation, which may also result in termination of employment.

Specialized Experience: GS-11: At least 1 year of experience at the next lower level that demonstrates the core competencies described at that level, or education equivalent to 3 full years of progressively higher level graduate education, or a Ph.D. or equivalent doctoral degree from an accredited university or college in the field of dietetics or closely related field. In addition, the candidate must demonstrate the following KSAs.

(Continued on next page)

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

Applicants must demonstrate through their experience or education that they possess the following published KSAs(from VA Handbook 5005) for the grade at which they wish to apply (and grades below that grade if applicable):

1. Knowledge of basic investigative processes and techniques in order to participate in the design of studies, collect data, interpret findings, and translate results into written and oral communication.
2. Knowledge of the principles and practices of clinical dietetics and medical nutrition therapy for patients with complex medical conditions in order to plan, develop, and coordinate medical nutrition therapy intervention, interdisciplinary care plans, and nutrition education activities.
3. Knowledge of complex areas of clinical nutrition including management of critically ill and malnourished patients, and ability to apply medical nutrition therapy to patients with multiple co-morbidities.
4. Ability to act as a mentor/consultant for health care providers including registered dietitians, dietetic interns, nurses, physicians, medical students, and allied health professionals.

CONDITIONS OF EMPLOYMENT:

This is an Excepted Appointment. Excepted service positions have been excepted from the requirements of the competitive service by law, Executive Order, or by OPM regulation (5 USC 2103 and 5 CFR part 213). Public law No. 108-170 converts this occupational series from the competitive civil service to the Hybrid Title 38 employment system.

Applicants without prior federal service will be appointed at step one of the grade

Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future

Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.

All information submitted to this VA Medical Center is subject to verification by VetPro.

A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.

Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.

A pre-employment physical examination will be required for an applicant who is tentatively selected.

Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38USC 7402(d) and 7407(d).

VACareers has descriptions of all Title 38 Jobs and their benefits.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC Permanent Employees must submit:

1. VAF 4078, Application for Promotion or Reassignment
2. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

Other VA Permanent Employees must submit:

1. VA Form 10-2850c, Application for Associated Health Occupations
2. Resume or CV
3. OF-306, Declaration for Federal Employment
4. Latest SF-50, Notification of Personnel Action
5. Copies of all current licenses
6. Latest performance appraisal

Non VA Applicants must submit:

1. VA Form 10-2850c, Application for Associated Health Occupations
2. Resume or CV
3. OF-306, Declaration for Federal Employment (January 2001 version or later).
4. Veterans Preference:
   a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
   b. SF-15, Application for 10-point Veteran Preference (December 2004 version or later)
   c. VA letter of service-connected disability rating dated 1991 or later.
5. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
6. Copies of all current licenses, registrations, or certifications (applicable to job).
7. **A copy of your college transcripts**

All application packets must be received in Human Resources by Close of Business (COB) on 7/11/07 for first consideration. This position is Open until Filled. Application forms may be obtained in Human Resources Office or on our external website, **http://www.visn20.med.va.gov/Portland/mc/hr**

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: T38H-07-531-JB
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: http://www.ed.gov/admins/finaid/accred/index.html. All education claimed by applicants will be verified by the appointing agency accordingly.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications**.**
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**