PORTLAND VA MEDICAL CENTER

Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR *Bend, OR*
Longview. WA *Camp Rilea (Warrenton, OR)*

NOTICE OF VACANCY

1. Announcement Number	2. Title, Series, Grade, Salary	3. Tour of Duty	4. Duty Station
T38H-07-274-DL	**Medical Technologist (Research Coordinator) FS GS-644-9 $45,669 to $59,368 per annum (Based on full-time employment)**	**To be Decided**	**Pathology & Laboratory Service, Portland Division**
5. Type & Number of Vacancies	**6. Contact**	**7. Opening Date**	**8. Closing Date**
Permanent 1 Part-time position (NTE 40 hours/pay period)	**Human Resources Assistant 503-220-8262 x 57317**	**3/1/07**	**Until Filled 1st consideration date 3/14/07**

This Position is eligible for the Employee Referral Program

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.
- Any US Citizen

MAJOR DUTIES:

The incumbent serves as a medical technologist with the responsibility of providing coordination between Pathology & Laboratory Medicine Service (PLMS) and the Research Service of Portland VA Medical Center (PVAMC). Coordination activities may include, but are not limited to, interaction with research coordinators to determine PLMS testing needs of research projects, creation of unique tests in VistA to support research sample collection, coordination with PLMS section supervisors/department heads regarding special pre-analytical, analytical, or post analytical test requirements, submission of bills of collection to Research Service for services provided by PLMS, and active participation with the research coordinator committee. The incumbent will develop general procedures to define processes between PLMS and Research Service.

THIS POSITION IS IN THE BARGAINING UNIT

QUALIFICATION REQUIREMENTS:

Eligibility: Department of Veterans Affairs Qualifications Standards apply (VA Handbook 5005, Part II, Appendix G24) and may be reviewed in the Human Resources Management Service Office.

Basic Requirements:

- **Citizenship.** Citizenship of the United States.
- **Education and/or Experience Combination.** An associate's degree in laboratory science or medical laboratory technology from an accredited institution or an equivalent program composed of at least 60 semester hours, from an accredited institution that, at a minimum, includes either: (a) 24 semester hours of medical laboratory technology courses; or (b) 24 semester hours of science courses that includes 6 semester hours of chemistry; 6 semester hours of biology; and 12 semester hours of chemistry, biology, or medical laboratory technology in any combination; and have laboratory training that includes completion of a NAACLS approved clinical laboratory training program with at least 3 months documented laboratory training in each specialty that the individual performs high complexity testing. In addition to the associate's degree, must possess at least 3 years of directly related, full time work experience.
- **Certification.** All candidates must currently possess or be eligible for and pass within one year the appropriate certification examination as a medical technologist or clinical laboratory scientist given by the American Society of Clinical Pathology Board of Registry (ASCP-BOR), the National Credentialing Agency (NCA), American Association of Clinical Chemists (AACC) or American Medical Technologists (AMT), or the American Association of Bioanalysts (AAB).

(1) Non-certified applicants who otherwise meet the eligibility requirements for certification may be given a temporary appointment as a graduate medical technologist under the authority of 38 U.S.C. § 7405 (a) (1) (D). Failure to obtain certification during that period is justification for termination of the temporary appointment. This may result in termination of employment.

(2) **Loss of Credential.** An employee in this occupation who fails to obtain licensure/certification/registration within the required time frame, or who fails to maintain the required licensure/certification/registration must be removed from the occupation, which may also result in termination of employment.

(Continued on next page)

Requirements for GS-9

- **Minimum Requirements.** Appointment or promotion to the GS-9 level requires a bachelor's degree in medical technology/clinical laboratory science or in a related science and completion of a medical technology clinical practice program. Both the education and the clinical practice program must have been approved by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). The professional curriculum may have consisted of a post-baccalaureate certificate program or be integrated into a four-year program of study that culminated in a baccalaureate degree. In addition, candidates for GS-9 must possess either (a) or (b) below:
- **Experience.** To be creditable, the experience must have required the use of knowledge, skills, abilities, and other characteristics associated with active professional laboratory practice. (Active professional practice is pain/non-paid employment as a professional MT/CLS as defined by NAACLS.) Qualifying experience must also be at a level comparable to laboratory experience at the ext lower level. This may have been evidenced by one or more of the following:
  1. The equivalent of 1 year of active professional practice in medical technology/clinical laboratory science performing moderate and/or high complexity testing as a certified or certificate-eligible MT/CLS; or
  2. The equivalent of 1 year of professional practice in one of the disciplines or specialized areas of medical technology/clinical laboratory science performing moderate and/or high complexity testing as a certified or certificate-eligible MT/CLS; or
  3. The equivalent of 1 year of active professional practice in a field directly related and applicable to the position to be filled; or
  4. Academic coursework leading to an advanced degree in medical technology or a directly related health care field

OR

- **Education.** Graduate education and graduate degrees may be substituted for experience, but only if from an accredited college or university in a field related to medical technology/clinical laboratory science, e.g., biochemistry, chemistry, microbiology, immunology, hematology, immunohematology, biological science, physiology, allied health education, health systems administration, infection control, and preventive medicine. Graduate education or a graduate degree in a field related to MT/CLS must be from a college or university, which was accredited at the time the candidate completed the program.

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

Applicants must demonstrate through their experience or education that they possess the following published KSAs (from VA Handbook 5005) for the grade at which they wish to apply (and grades below that grade if applicable):

1. Comprehensive knowledge of professional medical technology/clinical laboratory science principles, practices, concepts, and theories providing for sound independent work.
2. Comprehensive knowledge of laboratory quality control and assurance procedures and principles of performance improvement providing for sound independent work.
3. Knowledge of laboratory equipment and ability to maintain, troubleshoot, and repair instrumentation.
4. Ability to use independent technical judgment to analyze and interpret laboratory results.
5. Ability to interpret and apply complex written instructions.
6. Ability to communicate, consult, and interact with other members of the healthcare team, external relations, customer service, and patient education.

CONDITIONS OF EMPLOYMENT:

This is an Excepted Appointment. Excepted service positions have been excepted from the requirements of the competitive service by law, Executive Order, or by OPM regulation (5 USC 2103 and 5 CFR part 213). Public law No. 108-170 converts this occupational series from the competitive civil service to the Hybrid Title 38 employment system.

Applicants without prior federal service will be appointed at step one of the grade

Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future

Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.

All information submitted to this VA Medical Center is subject to verification by VetPro.

A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.

Recruitment or Relocation incentive may be authorized.

A drug test may be required for an applicant who is tentatively selected.

A pre-employment physical examination will be required for an applicant who is tentatively selected.

VACareers has descriptions of all Title 38 Jobs and their benefits.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC Permanent Employees must submit:

1. VAF 4078, Application for Promotion or Reassignment
2. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

Other VA Permanent Employees must submit:

1. VA Form 10-2850c, Application for Associated Health Occupations
2. Resume or CV
3. OF-306, Declaration for Federal Employment
4. Latest SF-50, Notification of Personnel Action
5. Copies of all current licenses
6. Latest performance appraisal

Non VA Applicants must submit:

1. VA Form 10-2850c, Application for Associated Health Occupations
2. Resume or CV
3. OF-306, Declaration for Federal Employment (January 2001 version or later).
4. Veterans Preference:
   a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
   b. SF-15, Application for 10-point Veteran Preference (December 2004 version or later)
   c. VA letter of service-connected disability rating dated 1991 or later.
5. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
6. Copies of all current licenses, registrations, or certifications (applicable to job).
7. **A copy of your college transcripts**

All application packets must be received in Human Resources by Close of Business (COB) on 3/14/07 for first consideration. This position is Open until Filled. Application forms may be obtained in Human Resources Office or on our external website, **http://www.visn20.med.va.gov/Portland/mc/hr**

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: T38H-07-274-DL
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: http://www.ed.gov/admins/finaid/accred/index.html. All education claimed by applicants will be verified by the appointing agency accordingly.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications**.**
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**