



PORTLAND VA MEDICAL CENTER

*Portland, Oregon Division
 Vancouver, Washington Division
 Community Based Outpatient Clinics
 Salem, OR Bend, OR
 Longview, WA Camp Rilea (Warrenton, OR)*



NOTICE OF VACANCY *AMENDED* *10/18/06 **11/7/06

1. <u>Announcement Number</u> <p style="text-align: center;">T38H-06-568-JB</p>	2. <u>Title, Series, Grade, Salary</u> <p style="text-align: center;">Registered Respiratory Therapist or Certified Respiratory Therapy Technician (Polysomnography) FS RRT, GS-601-7/8 \$17.52 to \$25.22 per hour CRTT, GS-640-5/6/7 \$14.98 to \$22.77 per hour</p>	3. <u>Tour of Duty</u> <p style="text-align: center;">FT Tour-7:30 PM to 7:30AM Rotating and 18 hr tour of duty 7:30PM to 3:30AM</p>	4. <u>Duty Station</u> <p style="text-align: center;">Sleep Lab Pulmonary Section, Division of Hospital and Specialty Medicine Portland OR Division</p>
5. <u>Type & Number of Vacancies</u> <p style="text-align: center;">2 Permanent *1 Full-time & 1 Part-time (56 hours per pay period) Position</p>	6. <u>Contact</u> <p style="text-align: center;">Human Resources Assistant 503-220-8262 x 57317</p>	7. <u>Opening Date</u> <p style="text-align: center;">10-13-06</p>	8. <u>Closing Date</u> <p style="text-align: center;">Until Filled 1st consideration date 10-26-06</p>

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.
- Any US Citizen

MAJOR DUTIES:

This position is in support of the Sleep Disorders lab with multiple clinical and technical responsibilities for conducting, scoring, reporting, and assuring high quality sleep studies. Duties include making appropriate and timely clinical evaluations to initiate and conduct positive airway pressure and oxygen titrations while providing supportive patient interaction and education with adult veteran patients. Additional primary duties include quality oversight, sleep equipment calibration and maintenance, and training/resource responsibilities for other sleep lab employees.

THIS POSITION IS IN THE BARGAINING UNIT

QUALIFICATION REQUIREMENTS:

Eligibility: VHA Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix G10 for CCRT and VA Handbook 5005, Part II, Appendix G11 for RRT) apply and may be reviewed in the Human Resources Management Service office. Regulatory requirements such as "time-in-grade" and "time after competitive appointment" are applicable.

Basic Qualifications: Current certification by the National Board for Respiratory Therapy Care as a Registered Respiratory Therapist and/or Certified Respiratory Therapist Technician and relevant work experience. Newly certified therapists or technicians may be appointed at the entry grades.

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to rating factors will result in applicant not being referred for the position:

1. Ability to perform polysomnographic testing ranging from standard to advanced studies.
2. Ability to operate polysomnographic equipment, including EEG, EFG, Pulse Oximetry, airflow monitors, strain gauges, CPAP and BiPAP.
3. Ability to troubleshoot equipment problems and abnormal tracings and take appropriate corrective action.
4. Ability to review and score polysomnograms with respect to sleep stages.
5. Ability to use Windows-based computer operating systems associated with testing and scoring sleep studies.
6. Ability and experience working with difficult CPAP patients during the day to facilitate therapy and desensitization with CPAP.

CONDITIONS OF EMPLOYMENT:

This is an Excepted Appointment. Excepted service positions have been excepted from the requirements of the competitive service by law, Executive Order, or by OPM regulation (5 USC 2103 and 5 CFR part 213). Public law No. 108-170 converts this occupational series from the competitive civil service to the Hybrid Title 38 employment system.

Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future

Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.

Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.

*The applicant selected for this position will be eligible to apply for an education loan reimbursement award under the provisions of the Education Debt Reduction Program (EDRP).

All information submitted to this VA Medical Center is subject to verification by VetPro.

A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.

This is a developmental position. If selected below the target level, employee may be promoted without further competition upon satisfactory completion of qualification and eligibility requirements.

A drug test may be required for an applicant who is tentatively selected.

A pre-employment physical examination will be required for an applicant who is tentatively selected.

Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38USC 7402(d) and 7407(d).

[VACareers](#) has descriptions of all Title 38 Jobs and their benefits.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

All application packets must be received in Human Resources by Close of Business (COB) on 10-26-06 for first consideration. This position is open until filled. Application forms may be obtained in Human Resources Office or on our external website, www.va.gov/portland/hr/index.asp

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: T38H-06-568-JB
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

Portland VAMC employees must submit:

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional, but recommended.
4. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

Other VA Employees must submit:

1. [VA Form 10-2850c, Application for Associated Health Occupations](#)
2. [VAF 4676a, Employee Supplemental Qualifications Statement](#)
3. [VAF 4667b, Supervisory Appraisal of Employee for Promotion](#) is optional, but recommended.
4. Resume or CV
5. [OF-306, Declaration for Federal Employment](#)
6. Latest SF-50, Notification of Personnel Action
7. Copies of all current licenses
8. Latest performance appraisal

Non VA Applicants must submit:

1. [VA Form 10-2850c, Application for Associated Health Occupations](#)
2. Resume or CV
3. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later). **(REQUIRED)**.
4. Veterans Preference:
 - a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
 - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
 - c. VA letter of service-connected disability rating dated 1991 or later.
5. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
6. Narrative statement relating to all of the KSAs. Candidates **must** submit a narrative statement on a separate page(s) with specific responses to all of the knowledge, skills, and abilities (KSAs) in this announcement. Failure to submit your narrative response to all of the KSAs will result in the applicant not being referred for the position.
7. Copies of all current licenses, registrations, or certifications (applicable to job).
8. A copy of your college transcripts (Optional unless education is required).

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**