PORTLAND VA MEDICAL CENTER

Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR *Bend, OR*
Camp Rilea (Warrenton, OR)
Hillsboro, OR *East Portland, OR*

NOTICE OF VACANCY

1. Announcement Number	2. Title, Series, Grade, Salary	3. Tour of Duty	4. Duty Station
T38-10-0026-PP	**Physician (Clinical Director) FS AD/VM-602-15 $120,000 to $235,000 per annum, dependent upon qualifications and experience. (Based on full-time employment)**	**Days M-F**	**Primary Care Division, Portland Division**
5. Type & Number of Vacancies	**6. Contact**	**7. Opening Date**	**8. Closing Date**
Permanent 1 Full-time position	**Human Resources Assistant 503-273-5236**	**10/30/09**	**11/04/09**

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.
- Any US Citizen
- **NOTE: Applicants who previously applied to T38-09-0157-JB will be considered under this announcement and need not re-apply.**

MAJOR DUTIES:

The Clinical Director, Primary Care division has co-responsibility for the operations of the medical center's Primary Care Division at all sites of care, Occupational health, Anticoagulation and Compensation and Pension programs. In addition, the Clinical Director, in collaboration with the Administrative Director, will support the Medical Service House staff Education Program relative to continuity practices of house staff in the Primary Care environment. There will be joint accountability with the Administrative Director, Primary Care Division providing oversight and guidance to Division staff and patient care lines. The Clinical Director will help assure that Division activities meet national Joint Commission accreditation standards. Accountable to the Chief of Staff for assuring high quality, accessible and cost effective primary care throughout the program while meeting or exceeding performance standards. The Clinical Director must be comfortable with a matrix organization.

THIS POSITION IS EXCLUDED FROM THE BARGAINING UNIT

QUALIFICATION REQUIREMENTS:

Eligibility: Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix G2) for AD/VM-602 series applies and may be reviewed in the Human Resources Management Service Office.

- Must be a citizen of the United States.
- Must have a Degree of doctor of medicine or an equivalent degree resulting from a course of education in medicine or osteopathic medicine.
- Must provide evidence of an active, current, full and unrestricted license to practice Medicine or Surgery in a State, Territory or Commonwealth of the U.S. or the District of Columbia.
- Must be board-certified or board eligible in Internal Medicine and/or Family Practice with demonstrated clinical excellence in patient care.
- **Preferred candidates will have significant leadership experience in operations, planning, and supervising primary care program(s) in a tertiary care environment.**
- **Preferred candidates will have expertise in the academic missions of education and research, and credentials warranting academic appointment as an Associate/Full Professor of Medicine.**

CONDITIONS OF EMPLOYMENT:

- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future
- Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.

(Continued on next page)

- All information submitted to this VA Medical Center is subject to verification by VetPro.
- If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must register with the Selective Service System, unless you meet certain exemptions.
- A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.
- Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Relocation incentive may be authorized.
- Recruitment incentive may be authorized.
- A drug test may be required for an applicant who is tentatively selected.
- A pre-employment physical examination will be required for an applicant who is tentatively selected.
- Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38 USC 7402(d) and 7407(d).
- VACareers has descriptions of all Title 38 Jobs and their benefits.
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.
- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC Permanent Employees must submit a

1. VAF 4078, Application for Promotion or Reassignment

Other VA Permanent Employees must submit

1. VA Form 10-2850 Application For Physicians, Dentists, Podiatrists, and Optometrists
2. Curriculum vita should be enclosed as additional information
3. OF-306, Declaration for Federal Employment (January 2001 version or later).
4. Latest SF-50, Notification of Personnel Action
5. Copies of all current licenses
6. Latest performance appraisal

Non VA Applicants must submit:

1. VA Form 10-2850 Application For Physicians, Dentists, Podiatrists, and Optometrists
2. Curriculum vita should be enclosed as additional information
3. OF-306, Declaration for Federal Employment (January 2001 version or later).
4. Veterans Preference:
   a. DD-214, Military Discharge Paper (copy must display the required data which includes awards/medals/badges, dates and character of service) (For 5 Point Veteran's Preference).
   b. SF-15, Application for 10-point Veteran Preference (December 2004 version or later)
   c. VA letter or DOD documentation of service-connected disability rating dated 1991 or later.
5. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
6. Copies of all current licenses.
7. A copy of your college transcripts (Optional unless education is required).

All application packets must be received in Human Resources by Close of Business (COB) on 11/04/09.
Application forms may be obtained in Human Resources Office or on our external website,
http://www.visn20.med.va.gov/Portland/mc/hr .

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: T38-10-0026-PP
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

- Applicants can verify accreditation at the following website: http://www.ed.gov/admins/finaid/accred/index.html. All education claimed by applicants will be verified by the appointing agency accordingly.
- Foreign Education: To receive credit for education completed outside the United States, you must show proof that the education has been submitted to a private organization that specializes in the interpretation of foreign educational credentials and such education has been deemed at least equivalent to that gained in conventional U.S. education programs.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications**.**
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**