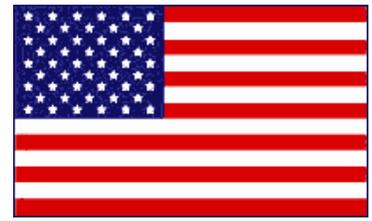




# PORTLAND VA MEDICAL CENTER

Portland, Oregon Division  
 Vancouver, Washington Division  
 Community Based Outpatient Clinics  
 Salem, OR Bend, OR  
 Camp Rilea (Warrenton, OR)



## NOTICE OF VACANCY \*Amended 05/01/09

<b>1. <u>Announcement Number</u></b>  <b>T38-09-0072-DG</b>	<b>2. <u>Title, Series, Grade, Salary</u></b>  <b>Medical Instrument Technician          (Cardiac Catherization) FS          *GS-649          \$48,197 to \$73,709 per annum          (Based on full-time employment)</b>	<b>3. <u>Tour of Duty</u></b>  <b>Days          M-F</b>	<b>4. <u>Duty Station</u></b>  <b>Hospital &amp; Specialty          Care Division,          Portland Division</b>
<b>5. <u>Type &amp; Number of Vacancies</u></b>  <b>Permanent          1 Full-time position</b>	<b>6. <u>Contact</u></b>  <b>Human Resources Assistant          503-273-5236</b>	<b>7. <u>Opening Date</u></b>  <b>01/13/09</b>	<b>8. <u>Closing Date</u></b>  <b>06/13/09          1<sup>st</sup> consideration date 02/13/09</b>

### WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.
- Any US Citizen
- **First consideration date 02/13/09.** After the first consideration date, applicants will then be referred in intervals. If the position is filled before the closing date the vacancy will be closed.

### MAJOR DUTIES:

The incumbent serves in a multi-role (scrub, monitor, and circulator) capacity and functions cooperatively as a member of the cardiac catheterization laboratory team, which performs diagnostic and therapeutic procedures as a service to physicians who directly supervise the procedures. Tech assists physician and team members during a variety of highly complex, potentially life threatening invasive cardiovascular procedures on stable and unstable patients throughout the lifespan continuum. The incumbent will provide technical assistance to the cardiologist during all procedures performed in the cardiac cath lab; independently monitor the progression of procedures; assist the unit supervisor with improving technical training of new employee, fellows, and students; direct patient inquiries; accurately monitor and record intravascular pressures and electrocardiography tracings; operate digital radiographic and monitoring computer systems; perform lab tests; troubleshoot equipment failures and independently correct the problem; maintain log books; prepare patients prior to procedures, care for patient during procedure and post procedure; assure that pre-cath notes and procedure notes are complete. Incumbent must be knowledgeable of cardiac anatomy, physiology, and basic electrocardiology; sterile techniques, catheterization laboratory supplies, and equipment used in the procedures; ability to prepare intro-aortic balloon catheters; assist with closure devices, maintain intra-aortic balloon pump equipment during procedures. Incumbent must have advanced knowledge of equipment, medications, and supplies used in the Cath Lab and the ability to set-up, calibrate, operate, and troubleshoot equipment. The incumbent will spend several hours daily seated, or standing while wearing full lead apron. Furthermore, incumbent will be required to lift patients by stretcher, bed or wheelchair, able to clearly view monitors and equipment, hear clearly and have a good understanding of verbal instructions and the sounds of alarms within the cath lab.

### **THIS POSITION IS IN THE BARGAINING UNIT**

### QUALIFICATION REQUIREMENTS:

**Eligibility:** Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix G27) for GS-649 series applies and may be reviewed in the Human Resources Management Service Office.

#### **Basic Requirements:**

**Citizenship.** Citizenship of the United States. (Non-citizens may be appointed when it is not possible to recruit qualified citizens)

**Education.** There are no specific educational requirements for this occupation.

**Licensure or Certification.** Licensure or Certification is not required for this occupation; however, it is strongly desirable as evidence of possession of the essential knowledge, skills, and abilities. For certain functional areas at the higher levels or supervisory assignments, specific certifications appropriate to the specialty are indicated in this standard under "Titles and Certification/Registrations." For all specialties identified in this standard, Basic and Advanced Cardiac Life Support certifications are desirable. Training which does not result in official certification does not meet this definition.

**Specialized Experience:** At least 1 year of experience comparable to the next lower grade level, which is directly

(Continued on next page)

related to the duties of the position to be filled, and must fully meet the KSAs at that level. This would be experience which demonstrates possession of the knowledge required in order to provide all aspects of cardiac catheterization technician services. In addition, the candidate must demonstrate the following technical KSAs and the potential to acquire the assignment specific KSAs

**Certification:** Basic Cardiac Life Support (BCLS) and Advanced Cardiac Life Support (ACLS) certifications are desirable. Registration by Cardiovascular Credentialing International (CCI) as a registered Cardiovascular Invasive Specialist (RCIS) is highly desirable. Basic Cardiac Life Support (BCLS) and Advanced Cardiac Life Support (ACLS) certifications are also desirable for employees at this level.

#### **BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))**

***Applicants must fully meet the following KSAs through their experience or education that they possess the following published KSAs(from VA Handbook 5005) for the grade at which they wish to apply:***

1. Ability to scrub, circulate, and monitor advanced procedures (including electrophysiological) to include rotoblation, intravascular ultrasound, RADI or wave-wire, angiojet, filter wires, myocardial biopsies EPS, permanent pacemaker insertions, AICD insertions, and biventricular pacemaker insertion.
2. Advanced knowledge of equipment, medications, and supplies used in the Cardiac Catheterization Laboratory and the ability to set-up, calibrate, operate, and troubleshoot this equipment.
3. Knowledge and understanding of wave forms from the great vessels and all chambers of the heart including the ability to recognize and distinguish normal from abnormal, artifact from abnormality, and forewarn the physician of an impending life-threatening situation.
4. Knowledge of quality control and performance improvement indicators for the Cardiac Catheterization Laboratory and ability to prepare and analyze quality control of test results.

**In addition, applicants must demonstrate the following technical KSAs:**

5. Knowledge of the more complex examination and treatment procedures and techniques in order to provide training and supervision in these procedures, to evaluate and initiate performance improvement projects, and to write policies, procedures, and protocols, that pertain to the Cardiac Catheterization Laboratory.
6. Knowledge of JCAHO and other regulatory requirements.
7. Ability to communicate effectively and professionally with employees at varying grade levels.

#### **CONDITIONS OF EMPLOYMENT:**

- This is an Excepted Appointment. Excepted service positions have been excepted from the requirements of the competitive service by law, Executive Order, or by OPM regulation (5 USC 2103 and 5 CFR part 213). Public law No. 108-170 converts this occupational series from the competitive civil service to the Hybrid Title 38 employment system.
- Applicants without prior federal service will be appointed at step one of the grade
- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future
- Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.
- All information submitted to this VA Medical Center is subject to verification by VetPro.
- If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 USC 3328) requires that you must register with the Selective Service System, unless you meet certain exemptions.
- A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.
- Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Applicants selected for this position may be appointed to a temporary appointment, NTE 13 months, pending completion of boarding process.
- A drug test may be required for an applicant who is tentatively selected.
- A pre-employment physical examination will be required for an applicant who is tentatively selected.
- Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38 USC 7402(d) and 7407(d).
- [VACareers](#) has descriptions of all Title 38 Jobs and their benefits.
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex,

national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

#### **HOW TO APPLY:**

##### **Portland VAMC Permanent Employees must submit:**

1. [VAF 4078, Application for Promotion or Reassignment](#)
2. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

##### **Other VA Permanent Employees must submit:**

1. [VA Form 10-2850c, Application for Associated Health Occupations](#)
2. Resume or CV
3. [OF-306, Declaration for Federal Employment](#)
4. Latest SF-50, Notification of Personnel Action
5. Copies of all current licenses
6. Latest performance appraisal

##### **Non VA Applicants must submit:**

1. [VA Form 10-2850c, Application for Associated Health Occupations](#)
2. Resume or CV
3. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
4. Veterans Preference:
  - a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
  - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
  - c. VA letter of service-connected disability rating dated 1991 or later.
5. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
6. Copies of all current licenses, registrations, or certifications (applicable to job).
7. A copy of your college transcripts

**All application packets must be received in Human Resources by 02/13/09 for 1<sup>st</sup> consideration; this position closes 06/13/09.** Application forms may be obtained in Human Resources Office or on our external website, <http://www.visn20.med.va.gov/Portland/mc/hr>

*Applications may be mailed to:*

Portland VA Medical Center, P4HRMS  
**Attn: T38-09-0072-DG**  
PO Box 1034  
Portland, OR 97207

*Or brought in person to:*

Portland VA Medical Center  
3710 SW US Veterans Hospital Rd  
Building 16, Room 300  
Portland OR 97239

#### **APPLICANT'S PLEASE NOTE:**

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.

#### **IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:**

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**