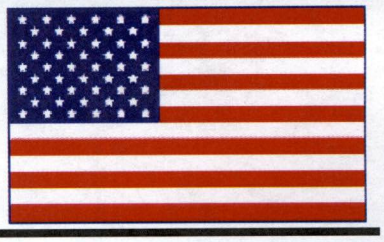
PORTLAND VA MEDICAL CENTER

Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR *Bend, OR*
Camp Rilea (Warrenton, OR)



NOTICE OF VACANCY

1. Announcement Number	2. Title, Series, Grade, Salary	3. Tour of Duty	4. Duty Station
T38-09-0001-JB	**Social Worker (Suicide Prevention Coordinator)** (70410) **GS-185-12** **$68,512 to $89,070 per annum** (Based on full-time employment)	**Days M-F**	**Mental Health Division, Portland Division**
5. Type & Number of Vacancies	**6. Contact**	**7. Opening Date**	**8. Closing Date**
Permanent **1 Full-time position**	**Human Resources Assistant** **503-273-5236**	**10/6/08**	**Until Filled** 1st consideration date 10/17/08

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement. Included are permanent employees of the Willamette National Cemetery, Regional Office, Veterans Outreach Center and Veteran's Canteen.
- Any US Citizen

MAJOR DUTIES:

The incumbent will serve to facilitate implementation of suicide prevention strategies at the local level. Activities will include support for the identification of veterans at high risk; coordinating enhanced care when needed; and education of providers, veterans, families, and members of the community on risk factors and warning signs for suicide, and treatment options. The incumbent will spend a significant portion of their time in direct social work clinical services providing intervention to those veterans most at risk for suicide. This includes providing clinical assessment of veterans' risk for suicide and/or need for intensive case management. Implementation of specific interventions for mental health issues such as individual and group counseling, providing education to patients on mental health issues, community visits as appropriate to provide monitoring of veteran well being and safety checks. Completes routine documentation required to monitor workload and to chart clinical status, treatment and interventions. Incumbent will participate with staff in making team decisions regarding the status of patients and treatment planning issues. Provides social work consultation and assistance to other staff. Provides direct psychotherapeutic and/or case management services to individuals, groups of veterans and families. Records clinical information in the patient's medical record according to prescribed standards and maintains accurate statistical records as directed by Social Work Service, Mental Health Division and NEPEC.

THIS POSITION IS IN THE BARGAINING UNIT

QUALIFICATION REQUIREMENTS:

Eligibility: Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix F7) applies and may be reviewed in the Human Resources Management Service Office.

Basic Requirements: Master's degree in Social Work from a School of Social Work accredited by the Council of Social Work Education. All candidates must possess a state license, certification or registration to practice social work. If the successful applicant is not licensed at the time of appointment, she/he must be licensed or certified at the Master's level, within 3 years of his/her appointment as a social worker or 1 year from the day she/he meets the full requirements of the state for licensure of certification, whichever is longer. Individuals who fail to obtain licensure and/or certification within the allotted time will be removed from the GS-185 series. This may result in termination of appointment.

Specialized Experience: In addition to meeting all basic requirements, 1 year of professional social work experience, equivalent to the next lower grade level, under qualified social work supervision. This experience must have been in a clinical setting and must have demonstrated the potential to perform advanced assignments independently.

Possession of a valid driver's license is required.

(Continued on next page)

BASIS OF RATING: (Knowledge, Skills, Abilities (KSAs))

On a separate sheet of paper, provide a written, detailed response to each of the KSAs. Failure to respond to rating factors will result in applicant not being referred for the position:

1. Professional knowledge of the principles and theoretical concepts of social work as well as the administrative mechanisms appropriate to the assignment.
2. Knowledge of and ability to apply advanced professional mental health theories and techniques to a wide range of patient populations.
3. Knowledge of current/new information in the field of suicide prevention through professional reading, in-services, and conferences.
4. Ability to provide professional advice and consultation in areas related to psychiatric social work and behavioral health.
5. Ability to provide fair, principled and decisive leadership or consultation in a work environment that promotes shared accountability.
6. Ability to recognize opportunities for improvement and offer solutions using management principles and techniques.
7. Ability to collaborate and communicate effectively with professional and non-professional health personnel at all organizational levels.
8. Thorough knowledge of VHA strategic mission, goals and directives.

CONDITIONS OF EMPLOYMENT:

This is an Excepted Appointment. Excepted service positions have been excepted from the requirements of the competitive service by law, Executive Order, or by OPM regulation (5 USC 2103 and 5 CFR part 213). Public law No. 108-170 converts this occupational series from the competitive civil service to the Hybrid Title 38 employment system.

Applicants without prior federal service will be appointed at step one of the grade

Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future

Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.

All information submitted to this VA Medical Center is subject to verification by VetPro.

If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must register with the Selective Service System, unless you meet certain exemptions.

A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.

Relocation incentive may be authorized.

Recruitment incentive may be authorized.

Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.

Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.

A pre-employment physical examination will be required for an applicant who is tentatively selected.

Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38 USC 7402(d) and 7407(d).

VACareers has descriptions of all Title 38 Jobs and their benefits.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC Permanent Employees must submit:

1. VAF 4078, Application for Promotion or Reassignment **(due 10/17/08 for 1st consideration)**
2. VAF 4676a, Employee Supplemental Qualifications Statement **(10/24/08 for 1st consideration)**
3. VAF 4667b, Supervisory Appraisal of Employee for Promotion is optional, but recommended. **(due 10/24/2008 for 1st consideration)**
4. MPQ – Merit Promotion Questionnaire is optional but recommended if you have qualifications pertaining to the position applied for but are not in your OPF

Other VA Permanent Employees must submit:

1. VA Form 10-2850c, Application for Associated Health Occupations
2. VAF 4676a, Employee Supplemental Qualifications Statement

3. VAF 4667b, Supervisory Appraisal of Employee for Promotion is optional, but recommended.
4. Resume or CV
5. OF-306, Declaration for Federal Employment
6. Latest SF-50, Notification of Personnel Action
7. Copies of all current licenses
8. Latest performance appraisal

Non VA Applicants must submit:

1. VA Form 10-2850c, Application for Associated Health Occupations
2. Resume or CV
3. OF-306, Declaration for Federal Employment (January 2001 version or later).
4. Veterans Preference:
   a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
   b. SF-15, Application for 10-point Veteran Preference (December 2004 version or later)
   c. VA letter of service-connected disability rating dated 1991 or later.
5. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
6. Narrative statement relating to all of the KSAs. Candidates **must** submit a narrative statement on a separate page(s) with specific responses to all of the knowledge, skills, and abilities (KSAs) in this announcement. Failure to submit your narrative response to all of the KSAs will result in the applicant not being referred for the position.
7. Copies of all current licenses, registrations, or certifications (applicable to job).
8. A copy of your college transcripts (Optional unless education is required).

All application packets must be received in Human Resources by Close of Business (COB) on 10/17/08 for first consideration (except as noted above). This position is Open until Filled. Application forms may be obtained in Human Resources Office or on our external website,
http://www.visn20.med.va.gov/Portland/mc/hr

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: T38H-0001-JB
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: http://www.ed.gov/admins/finaid/accred/index.html. All education claimed by applicants will be verified by the appointing agency accordingly.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**